



**NEW YORK STATE  
DEPARTMENT OF AGRICULTURE AND MARKETS  
10B AIRLINE DRIVE; ALBANY, NY 12235  
DIVISION OF ANIMAL INDUSTRY  
PET DEALER LICENSE APPLICATION**

**Prepare a separate application for each location****FRONT & BACK OF APPLICATION MUST BE FULLY COMPLETED!**Any & All DBA's associated with this location must be submitted on this application.

Include license fee by check/ money order payable to "NYS Dept. of Agriculture &amp; Markets".

**Renewal applications must be submitted to the commissioner at least 30 days prior to the commencement of the next license year.****Office Use Only**

Receipt No.: \_\_\_\_\_

Amount Received:  \$25  \$100

INSPECTOR(S): \_\_\_\_\_

**NEW APPLICANT** \_\_\_\_\_**RENEWAL APPLICATION** \_\_\_\_\_  
FOR LICENSE PERIOD EXPIRING

FEE \$

LICENSE #

Select &amp; Enter Full Name of:

- Individual Owner \_\_\_\_\_
- Partnership /LLP  Corporation /LLC

Trade Name (Name of Store front)

Fed. ID # or Soc. Sec. # (REQUIRED)

This establishment should be categorized as a: (check all that apply)

- Breeder  Store/Broker  Rescue

Additional DBA name

Additional DBA name

Street		City	State	Zip
County	In-Business or Incorporation Date	Bus. Tel #	Bus. Fax #	
Mailing Address (if different) Attn:	Street	City	State	Zip
E-mail address (optional)				

**IF APPLICANT IS A PARTNERSHIP or LLP, THE FOLLOWING SECTION MUST BE COMPLETED:**

Name of each Partner	Residence - Home Address (Street & No., City, State, Zip)

**IF APPLICANT IS A CORPORATION or LLC, THE FOLLOWING SECTION MUST BE COMPLETED:**

<b>PRINT</b> Name of President or Executive Director	Date of Birth	Incorporation State
Residence - Home Address (Street & No., City, State, Zip)		
Principal Office Address		
For foreign or out-of-state corporations: New York State Filing Date		
Name and Address (Street & No., City, State, Zip) of a New York State Resident upon whom Service of Process may be made:		

Enter the NUMBER of dogs and cats sold or offered for sale (directly to the public) in the previous calendar year (Jan. 1 – Dec. 31):

# \_\_\_\_\_ Dogs # \_\_\_\_\_ Cats  Retail  Wholesale (check one or both)

**READ CAREFULLY!**

- If this is a **RENEWAL**, your fee amount is listed on the front portion of this application. Fee changes are by Department approval only.
- If you are a **NEW applicant**, please submit:
  - \$25.00 non-refundable license fee. Those selling or offering to sell more than 9 but fewer than 25 dogs and/or cats per year to the public. (This fee applies to pet stores and rescues only)
  - \$100.00 non-refundable license fee. Those selling or offering to sell 25 or more dogs and/or cats per year to the public. (This fee applies to pet stores & rescues **or** breeders that do not qualify for the exemption described below)

**Breeder Exemption:** You qualify if you sell or offer to sell dogs and/or cats that are born and raised on your residential premises only **AND** of those animals, you sell or offer to sell fewer than twenty-five to the public.

➤ **WORKERS COMPENSATION LAW** requires that businesses seeking state issued permits demonstrate that they have appropriate workers compensation insurance (WCI). (*Questions regarding Workers Comp? Contact 866 298 7830*)

Indicate Your WCI Status:  Insured with (see below)  Self Insured  Exempt from WCI

Name of Insurance Provider \_\_\_\_\_

Has the applicant or any partner, officer, director or stockholder been convicted of, or pleaded guilty to, any violation of any provision of Article 26 or 26A of New York Agriculture and Markets Law or regulations promulgated hereunder pertaining to humane treatment of animals, cruelty to animals, endangering the life or health of an animal, or violation of any federal, state, or local law pertaining to the care, treatment, sale, possession, or handling of animals or any regulation or rule promulgated pursuant thereto relating to the endangerment of the life or health of an animal?

YES  NO If yes, state the full name of the person \_\_\_\_\_

Name of Court and its location \_\_\_\_\_

Date of Conviction \_\_\_\_\_ and attach a "Certificate of Conviction".

If a "Certificate of Conviction" has been provided and a license issued on a prior application, please check this box

The undersigned applies for a NYS Pet Dealer license, at this location only, pursuant to Article 26A of the Agriculture and Markets Law of the State of New York and in support of this application, makes the above statements and agrees to comply with the requirements of Article 26A.

The applicant represents that satisfactory housing, sanitation, feeding and watering, handling, veterinary care, records and practices exist to maintain the establishment in a clean, sanitary and humane condition and that the cleaning, maintenance and operation of the establishment is such that the dogs and cats are sold according to the provisions of Article 35-D of the General Business Law and Article 26-A of the Agriculture and Markets Law.

The issuance of a license is based upon continued compliance with all requirements associated with the humane care and sale of dogs and cats directly to the public for profit.

Applicant consents to free entry and will permit free access to the licensed premises, buildings and offices to the Commissioner, the Commissioner's agents and inspectors, in pursuance of the Commissioner's duty to supervise and regulate the dogs and cats, facilities, records, and other articles subject to the Commissioner's jurisdiction.

I understand the statements made in this application will be accepted, for all purposes, as the equivalent of an Affidavit.

*In addition to being a basis for denial or revocation of license, any false statements made herein are punishable pursuant to Section 210.45 of the Penal Law of the State of New York.*

<b>ORIGINAL SIGNATURE OF OWNER, PARTNER OR CORPORATE OFFICER</b>	<b>TITLE</b>	<b>DATE</b>
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**APPLICANTS MUST PROVIDE ALL REQUESTED INFORMATION\*\***

ALL SHADED AREAS **MUST** BE FILLED OUT. SHOULD YOU FAIL TO DO SO, YOUR APPLICATION MAY NOT BE PROCESSED. QUESTIONS? CALL (518) 457-3502 OR WRITE TO THE ADDRESS ON THE FRONT OF THIS FORM.

**AUTHORIZATION AND PURPOSE**

\*Disclosure of your federal social security and federal employer identification numbers is mandatory and is authorized by Section 5 of the New York State Tax Law. This information is collected to enable the Department of Taxation and Finance to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liability and to generally identify persons affected by the Tax Law administered by the Commissioner of Taxation and Finance and for any other purpose authorized by the Tax Law.

\*\*The authority to solicit the information requested above is found in Section 16 of the Agriculture and Markets Law and in the sections relating to the specific license you are seeking. This information is collected to enable the Department to evaluate your application, to determine if the license should be issued and to assist in the enforcement and administration of the Agriculture and Markets Law.