

New York State  
 Department of Agriculture and Markets  
 Division of Agricultural Protection and Development Services  
 10B Airline Drive  
 Albany, NY 12235

SECTION A: WORKSHEET INFORMATION	
Page _____ of _____	
<input type="checkbox"/>	New Worksheet
<input type="checkbox"/>	Revised Worksheet

**SOIL GROUP WORKSHEET**

SECTION B. LANDOWNER NAME AND PROPERTY IDENTIFICATION							
Landowner Name	Last	First				Middle Initial	
Mailing Address	Street/Road No. and Name	City, Town, Village			State	Zip Code	
Property Location Same as Mailing Address <input type="checkbox"/>		Street/Road No. and Name					
County		Town/City			Village		
Filing Status: <input type="checkbox"/> Agricultural District <input type="checkbox"/> Individual Commitment				SECTION D: PARCEL ACREAGE SUMMARY *			ACRES
SECTION C: TAX MAP & ASSESSMENT ROLL INFORMATION				(1) Agricultural Land			
SWIS Code (six digits)				(2) Farm Woodland (up to 50 acres)			
Tax Map Identifier      section      block      lot				(3) Excess Farm Woodland			
Roll Identifier (if different)				(4) Non-Agricultural Land			
Total Parcel Acres				TOTAL ACREAGE			
SECTION E: SOIL MAP BREAKDOWN OF AGRICULTURAL LAND					SECTION F:		
SOIL MAP SYMBOL	SOIL MAP UNIT NAME	SOIL GROUP	Scale: 1" = _____ No. of Grid Points	NUMBER ACRES	AGRICULTURAL LAND SOIL GROUP SUMMARY		
					Mineral Soil Group		Acres
					1	a	
						b	
					2	a	
						b	
					3	a	
						b	
					4	a	
						b	
					5	a	
						b	
					6	a	
						b	
					7		
					8		
					9		
					10		
					Organic (muck) Soil Group		Acres
					A		
					B		
					C		
					D		
* SEE EXPLANATION OF TERMS ON BACK					<b>SOIL GROUP</b>		
SECTION G: DATE AND SIGNATURES					<b>TOTAL ACRES</b>		
Jointly Reviewed and Concurred:					Date: _____		
Landowner Signature _____				Completed by: Signature _____			

**Distribution: Submit Original Copy to the Assessor and copies to SWCD and Landowner**

## INSTRUCTIONS FOR COMPLETING SOIL GROUP WORKSHEET

This form becomes part of a document used in Real Property Tax Administration so it must be filled out completely and accurately for the local assessor's use. It is important to note the following before completing worksheets for a farm.

1. Every parcel as identified on the assessment roll must have its own worksheet prepared, do not combine parcels on one worksheet.
2. Do not leave any blanks even when filling out multiple worksheets for the same landowner.
3. Make sure each copy is readable. Typing the information is the ideal way to make sure the information is legible and the copies are readable. If you are handwriting the information, please print legibly and press down so the copies are readable.
4. For details on completing the various sections, see separate instructions.
5. For newly planted orchards and vineyards, see Form APD-10.

### EXPLANATION OF TERMS

1. AGRICULTURAL LAND  
Means, one of ten mineral soil groups or subdivisions thereof or four organic soil groups for lands used in agricultural production exclusive of farm woodlands. Lands in this category include cropland, pasture, orchards, vineyards, managed Christmas tree plantations, sugarbush, aquaculture, and supportland. Agricultural land must equal Soil Group Total Acres.
2. FARM WOODLAND (UP TO 50A)  
Farm woodland means land used for the production for sale of woodland products, including but not limited to logs, lumber, posts, and firewood. Farm woodland which will qualify for an agricultural assessment as "land used in agricultural production" must be part of and qualified for an agricultural assessment provided, however, that such farm woodland attributable to any separately described and assessed parcel **must not exceed fifty (50) acres**. Farm woodland must not include land used for the processing or retail merchandising of woodland products, ledge, marsh, open swamp, bog, water, and similar areas. Such land must have a forest growth of suitable character and distribution to give assurance that a stand of merchantable lumber will be developed within a reasonable time.
3. EXCESS FARM WOODLAND  
Any farm woodland over the 50 acre maximum allowed in Section D (2) of this form. Clearly describe for the assessor any acreage in this category on the map provided. This is important in the event of a conversion. This land is not subject to the payment provision.
4. NON-AGRICULTURAL LAND  
Ineligible land uses including but not limited to the following: landowner's residence and lot, gravel quarry or other mineral, oil or natural gas extraction, commercial hunting and game preserves as well as any other commercial recreational uses such as camping and athletic facilities and parks, retail establishments of any kind including restaurants, lodging facilities and roadside stands used for sale of crops, livestock, or livestock products, processing facilities, sawmills, and fertilizer plants. Non-agricultural land shall also include any land that is not actually being used to produce crops, livestock or livestock products for sale, where such land is not farm woodland qualified for an agricultural assessment or support land.

Also, any land withheld from the agricultural assessment program by the landowner should be placed in this category.