

**APPLICATION FOR INSPECTION  
FOR GOOD AGRICULTURAL PRACTICES  
(USDA GAP/GHP)**

**APPLICANT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **CELL:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

Please list the commodities that you want audited. These are the commodities that will appear on your GAP certificate.

\_\_\_\_\_  
\_\_\_\_\_

Please provide a sketch indicating where your production (growing, packing, etc.) areas that are to be inspected for certification are located. The sketch must indicate: 1) North, South, East and West direction; 2) road names; 3) distance to nearest town or to your main farm; 4) fields and orchards should be drawn approximately to scale where the fields or orchards are that you want to be inspected; 5) commodities in the field or orchard; 6) houses, barns, other buildings, roads or farm lanes, silos, hedges, ponds or streams, wells if used in your production and other landmarks that will help us to locate your operations.

Do you authorize the Department to complete the requested audit including any required unannounced visits to be performed, and let your customers or potential customers know that you are participating in this program, if they so inquire?  Yes  No

Audit Scopes You Are Requesting (please check all that apply):

- Part 1) Farm Review
- Part 2) Field Harvesting and Field Packing Activities
- Part 3) House Packing Facility
- Part 4) Storage and Transportation
- Part 6) Wholesale Distribution Center/Terminal Warehouses
- Part 7) Preventative Food Defense Procedures

\* Traceback scopes (Parts 5 & 6a) have been deleted. The traceability questions have been incorporated into the General Section (Questions G-1 & G-2) and the individual scopes of the audit (1-26, 2-21, 3-34, 4-31, 6-48.)

**APPLICANT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Return application and sketches by mail or fax to your regional office:

NYS Department of Agriculture & Markets  
Division of Food Safety & Inspection

10B Airline Dr.  
Albany, NY 12235  
Attention: VJ DeSantis  
Phone: 518-457-2090  
Fax: 518-485-8986

900 Jefferson Rd., Ste. 201  
Rochester, NY 14623  
Attention: Martyn Farrell  
Phone: 585-427-0200  
Fax: 585-424-1248

581 State Fair Blvd.  
Syracuse, NY 13209  
Attention: Bill Miller  
Phone: 315-487-0852  
Fax: 315-487-1064