

# **FARM PRODUCTS INSPECTION AGREEMENT SHIPPING POINT INSPECTION SERVICE**

The Department of Agriculture and Markets and \_\_\_\_\_ agree as follows:

## Arrangements for Inspection Service

The standard for inspection shall be official United States or New York State Standards for products inspection, or contract specifications. The applicant will furnish, when deemed necessary by the inspection service, at least one laborer to assist each inspector and will also furnish a suitable grading table, scales, and platform for use in making inspections.

## Payments for Service

The applicant shall make payments for service under this Agreement in advance.

An initial payment of \$3,200.00 to cover the first two weeks of expenses is to be made on or before the date of assignment of the inspector by the NYS Department of Agriculture and Markets. Subsequent payments shall be made in advance as requested by the Department if the inspector is employed longer than the initial payment covers. All payments are to be made to the order of "NYS Department of Agriculture" and mailed to: NYS Department of Agriculture and Markets, Administration Building, Suite 201, 900 Jefferson Road, Rochester, New York 14623.

## Schedule of Charges:

- **Minimum Charge:** \$1,600
- **Regular Charges**  
\$1,600 per 5 day week, Monday through Friday, 40 hours or less.
- **Daily Charges**  
Daily service is available only at the beginning and/or end of a contract at the rate of \$320.00 per day.
- **Overtime Charges**  
\$60.00 per hour for approved overtime requested by the applicant outside the normal 8 hours per day, Monday through Friday, or any services performed on Saturday or Sunday. The minimum overtime charge is 1/4 hour.

- **Holiday Charges**

There will be an additional day or half day charge for service on State designated holidays: New Years Day, Martin Luther King Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Election Day, Thanksgiving Day, Christmas Day, and other special holidays as designated by the Governor.

- **Travel Expenses**

Authorized travel will be charged at the applicable rates.

Billing Procedure

Applicants will be furnished statements monthly showing the current status of their account. At the completion of a contract, any moneys in excess of the established charges will be returned and any deficit will be billed.

Authorization

I represent and have the proper authority to enter into the arrangements called for in this agreement on behalf of \_\_\_\_\_ grower, processor or packer of farm products in New York State. It is understood that we will require inspection of the following commodities: \_\_\_\_\_.

Company Representative Signature:

\_\_\_\_\_  
Representing: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

[Click for "APPENDIX A – Standard Clauses for New York State Contracts"](#)

**The information below is for Agriculture and Market use only.**

Approved and accepted by:

\_\_\_\_\_ (Signature – NYS Dept. of Agriculture Representative)

\_\_\_\_\_ (Date)