



Soil and Water Conservation Committee

STATE OF NEW YORK
SOIL AND WATER CONSERVATION COMMITTEE
10B AIRLINE DRIVE
ALBANY, NEW YORK 12235
<http://www.agriculture.ny.gov/SoilWater/>

Tel. 518-457-3738

Fax 518-457-3412

State Committee Meeting

Crown Plaza

701 East Genesee Street Syracuse, Syracuse, NY 13210

Syracuse, NY

March 17, 2016

- 4:30 p.m. Call to Order / Introductions**
- 5:05 Review and Approve Minutes
- 5:10 Correspondence, Budget, “NYS Certified – High Quality Foods”, Update
- 5:20 Ag NPS Abatement and Control Program – Bethany Bzduch
- Amendments
 - Round 22 Update—FAQ
- 5:35 Climate Resilient Farming Program – Gabriella Spitzer
- Resolution 16-01 – Pilot/Round 1 Ranked List Approval (See Reverse Side)
 - Proposed Policies/Procedures
 - Future Plans
- 6:00 AEM Base Program Update and Consideration of Funding Levels Year 12 – Greg Albrecht
- 2 New Categories for Option C
- 6:30 Proposed Next Meeting Date and Location: April 19, 2016, Videoconference, 10B Airline Drive Albany, NY
- Adjourn**

Resolution 16-01: Approval of the Climate Resilient Farming Grant Program Pilot/Round 1 Ranked List

That subject to the availability of funds, the Committee shall award funding, pursuant to Pilot/Round 1 of the Climate Resilient Farming Grant Program, for projects ranked on each of the three lists, one list per track, until funds available for this purpose are exhausted or the scoring threshold is reached, consistent with the Soil and Water Conservation District Law, the RFP, and any other law applicable to funding of such projects. Consistent with the RFP, the Committee authorizes the Department of Agriculture and Markets to negotiate the terms of the contract with the project sponsors and to make minor adjustments to the project description and budget as necessary to achieve project goals, conform to applicable laws and regulations, and to serve the best interests of the State.

Climate Resilient Farming Pilot Round 1 Ranked Lists

Code	District	Project Name	Requested Funds	Track Total	Points
Track 1- Manure Storage Cover and Flare (\$1.1 million available)					
-00007	Erie	Palmer Dairy Green House Gas Mitigation Project	\$ 141,500.00	\$ 141,500.00	138
-00014	Cortland	New Hope View Farm CRF Project	\$ 268,350.00	\$ 409,850.00	132
-00023	Wyoming	Table Rock Farm Methane Reduction Project	\$ 429,929.00	\$ 839,779.00	127
-00010	Genesee	East View Farms, Inc. Manure Storage Cover & Flare	\$ 176,839.00	\$ 1,016,618.00	126
-00006	Cayuga	Lincoln Dairy GHG Emission Reduction and Storm Resiliency	\$ 240,466.00	\$ 1,257,084.00	125
-00012	Lewis	Marks Farms Climate Resiliency Project	\$ 494,460.00	\$ 1,751,544.00	120
-00005	Chautauqu	Findley Lake Dairy Agricultural Waste Storage Cover & Flare System	\$ 233,055.00	\$ 1,984,599.00	115
-00009	Wayne	Wayne County Climate Resiliency Pollution Control: Greenhouse Gas Mitigation for Seneca River Watershed	\$ 158,110.00	\$ 2,142,709.00	111
Track 2- On-farm Riparian, Floodplain, and Upland Water Management (\$150,000 available)					
-00026	Onondaga	Smith Hollow Pond Dam Repair	\$ 46,324.00	\$ 46,324.00	114
-00004	Orange	Wallkill River Flood Resilience and Riparian Restoration	\$ 75,000.00	\$ 121,324.00	113
-00008	Albany	Patroon Land Farm Erosion Control and Upland Water Storage	\$ 26,705.00	\$ 148,029.00	111
-00015	Cortland	Dylan Barber Farm CRF Project	\$ 35,910.00	\$ 183,939.00	98
-00017	Cayuga	Great Gully Streambank Stabilization	\$ 19,305.00	\$ 203,244.00	93
Track 2- Soil Health (\$150,000 available)					
-00003	Onondaga	Climate Adaptation and Mitigation at Palladino Farms	\$ 55,803.34	\$ 55,803.34	131
-00011	Genesee	Oatka Creek Cover Crop Implementation	\$ 22,316.00	\$ 78,119.34	114
-00021	Wayne	Soil Health Demonstration Project for Climate Resiliency for Central Plains Field Crops of Wayne County	\$ 73,778.00	\$ 151,897.34	108
-00025	Madison	Chenango River No Till Project	\$ 8,720.00	\$ 160,617.34	98

NEW YORK PLANNER CERTIFICATION POLICY FACT SHEET

Purpose: To provide public sector planners with a summary of various options and requirements needed to pursue Certified Conservation Planner status in accordance with NRCS National 180 and 190 General Manual Policy and New York Policy Supplements. This summary includes designation as a NRCS Certified Whole Farm Planner, NRCS Certified Interim Field Planner, NRCS Certified Nutrient Management Planner, NRCS Certified Pest Management Specialist, and NYS Agriculture and Markets (NYS DAM) / NYS Soil and Water Conservation Committee (NYS SWCC) AEM Certified Planner.

Overview of Certification Options and Planning Capacities:

Plan Type	Planner Certification Level and Plan Development/Approval Authority					
	NRCS Certified Whole Farm Planner	NRCS Certified Interim Field Planner	NRCS Certified Nutrient Management Specialist ⁵	NRCS Certified Pest Management Specialist ⁵	NYS DAM/ NYS SWCC AEM Certified Planner	SWCD or CCE Technical Staff without these Certifications
Farmstead, Cropland, and/or Pasture (not part of CNMP, NMP, or IPM)	NRCS CAP ¹ ; AEM Tier 3A NRCS Cons Plan (Farm)	NRCS CAP ¹ ; AEM Tier 3A NRCS Cons Plan (Field)	AEM Tier 3A	AEM Tier 3A	AEM Tier 3A	AEM Tier 3A
Pest Mgt ²	AEM Tier 3A	AEM Tier 3A	AEM Tier 3A	NRCS CAP ¹ ; NRCS 595 Implement ³ ; AEM Tier 3A	AEM Tier 3A	AEM Tier 3A
590 Nutrient Mgt (non-livestock farm, no manure)	NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3A		NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3A		NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3A	
590 Nutrient Mgt (livestock farm and manure)	NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3A				NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3A	
CNMP	NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3B				NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3B	
Whole Farm Plan	NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3C				NRCS CAP ¹ ; NRCS 590 Implement ⁴ ; AEM Tier 3C	

¹ Refers to the ability for public sector planners to functionally review applicable NRCS Conservation Activity Plans developed by TSPs. TSPs must meet National certification criteria outlined in Tech Reg to develop CAPs except for NRCS CNMP CAPs. For NRCS CNMP CAPs, NYS State Specific policy requires that TSPs be AEM Certified Planners.

² an AEM Tier 3 Pest Management plan is considered informational and as a lead up to formal, specific IPM. It does not prescribe IPM recommendations. Such specific field/crop IPM recommendations require a certified pest management specialist.

³ NRCS 595 Implement: working with a farmer on a NRCS contract to implement a NRCS 595 Integrated Pest Management Plan.

⁴ NRCS 590 Implement: working with a farmer on a NRCS contract to implement a NRCS 590 Nutrient Management Plan.

⁵CCE IPM or Nutrient Management Specialists would be considered certified by nature of their positions and relationship with Cornell.

Certification Details and Requirements:

SECTION A. NRCS CERTIFIED WHOLE FARM PLANNER		
<p>Required by all NRCS employees in positions with Conservation Planning responsibilities. Available to public partner employees that will benefit from NRCS Whole Farm Planner Certification. This certification level does have a CNMP development and approval component. It meets the NRCS Planner Certification status as defined for Option C of AEM Base funding for Districts by NYS DAM / NYS SWCC and allows for developing and approving AEM Tier 3A nutrient management plans, Tier 3B plans (CNMPs), and Tier 3C plans (whole farm plans). This certification <u>does not</u> include authority to sign DEC CAFO Permit documents as the planner of record. Approval of CAFO CNMPs is reserved for NYS DAM / NYS SWCC AEM Certified Planners with requirements listed in section E below.</p>		
Core Training	Time Frame	Procedure
<ul style="list-style-type: none"> Completion of Part A Skills Assessment by planner 	At start of process. Required prior to Phase III	Submit to SRC with copy to ARC, ASTC-FO, and immediate supervisor.
<ul style="list-style-type: none"> Complete Conservation Planning modules 1-5 on-line in AgLearn. 	Should occur prior to enrollment in Phase II CNMP training. Required prior to Phase III.	Available through Aglearn. Must receive an 80% score on exam for course completion.
<ul style="list-style-type: none"> Complete NE Certified Crop Advisor Training. CCA certification is optional. (Considered part of NRCS Conservation Planning Course modules 1-8) 	Prior to enrollment for Phase 2 CNMP training	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Phase II CNMP Training. Training is available every other year at Water Quality Symposium. (Considered part of NRCS Conservation Planning Course modules 1-8) 	Prior to enrollment in Phase III	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Phase III Training. Available every three years through NRCS SRC staff and partners. (Considered part of NRCS Conservation Planning Course modules 1-8) 		Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Part C JAA 	ASAP after completing Phase III	Work with ARC and AE to document JAA based on demonstrated competencies.
Support Training	Time Frame	Procedure
<ul style="list-style-type: none"> Environmental Compliance for Conservation Assistance (EC Level I) (NRCS-NEDC-00190) 	Preferably prior to phase III training.	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Cultural Resources Training Series, Part 1 (NRCS-NEDC 000141) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Introduction to Water Quality (NEDC-NRCS-000033) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Introduction to Conservation Forestry Planning (NEDC-NRCS-000195) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Agricultural Waste Management Systems, A Primer (NRCS-NEDC-000115) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Economics of Conservation Planning (NEDC-NRCS-000017) 	NEDC Class room training required for NRCS Conservationist when	Add to IDP. Request through NRCS Field Office

	offered. Recommended for non-NRCS Planners. Not required for final certification approval.	
<ul style="list-style-type: none"> Planning Tools: RUSLE2, CROPWARE, WEPS, WIN-PST, AWM, PGM Tools, or equivalent 	Prior to final certification.	Classroom, field, OJT. Planners are required to keep their own training completion documentation.
Sample Plan Requirements (Sample plan requirements are considered module 9 of the overall NRCS Conservation Planning Course)	Plan Criteria and Time Frame	Review Procedure
2 CNMP (CNMPS by definition must meet the RMS level on the Farmstead And Cropland land uses)	<ul style="list-style-type: none"> Within 18 months of completing Phase III Training. 100 AUs in at least one plan. Two concentrated sources addressed on farmstead in one plan. Nutrient Management on a minimum of 100 acres of Cropland in one plan. Land Management on same Cropland. <p>Note: Plan complexity requirements can be adjusted by the SRC based on typical operations in a given county.</p>	ARCs in field. May seek SRC staff assistance.
Additional Plans as needed to address the Pasture and Forestland land uses. Wildlife aspects must be addressed on one land use.	<ul style="list-style-type: none"> Within 18 months of completing Phase III Training. Pastureland and Forestland. Planning units need to address a minimum of 15 acres each. <p>Note: Plan complexity requirements can be adjusted by the SRC based on typical operations in a given county.</p>	ARC/AB in field. May seek SRC staff assistance
Maintaining Certification	Procedure	Review
Yearly Training requirements (10 hours minimum per year of which 5 must be CNMP/NMP related).	National/State wide/Area wide Training	AE/AB/ARC/SRC/SCE staff. Each Area will submit a training summary to SRC each year.
<ul style="list-style-type: none"> Minimum of one CNMP reviewed every 3 years. A minimum of one additional plan review completed for a CMU covering either, Cropland, Pasture, Forestry, or wildlife aspects of a land use. 	Plan reviews will be coordinated as part of the State QAR process.	ARC/AB review May seek SRC staff assistance

SECTION B. NRCS CERTIFIED FIELD LEVEL PLANNER (Interim and for NRCS Employees only)		
<p>Available to NRCS employees who need to meet basic National NRCS Planner Certification requirements. This level will be granted on an interim basis for planners moving towards NY NRCS Whole Farm Planner Certification. This level does not allow the approval of CNMPs, NMPs, or Conservation Plans scheduling IPM. NRCS employees working in areas where there is not a need for CNMP/NMP planning may renew Field Level Certification Status on a case by case basis with a request to the State Conservationist. This level of Planner Certification is equivalent as required by TSPs for the category of Certified Conservation Planner in Tech Reg. This certification option is <u>not</u> eligible for Option B or C of AEM Base Funding for Districts.</p>		
Core Training	Time Frame	Procedure
<ul style="list-style-type: none"> Completion of Part A Skills Assessment by planner 	At start of process. Required prior to Phase III	Submit to SRC with copy to ARC, ASTC-FO, and immediate supervisor.
<ul style="list-style-type: none"> Complete Conservation Planning modules 1-5 on-line in AgLearn. 	Should occur prior to enrollment in Phase II CNMP training. Required prior to Phase III.	Available in through Aglearn. Must receive an 80% score on exam for course completion.
<ul style="list-style-type: none"> Complete NE Certified Crop Advisor Training. CCA certification is optional. (Considered part of NRCS Conservation Planning Course modules 1-8) 	Prior to enrollment for Phase 2 CNMP training	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Phase II CNMP Training. Training is available every other year at Water Quality Symposium. (Considered part of NRCS Conservation Planning Course modules 1-8) 	Prior to enrollment in Phase III	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Phase III Training. Available every three years through NRCS SRC staff and partners. (Considered part of NRCS Conservation Planning Course modules 1-8) 		Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete Part C JAA 	ASAP after completing Phase III	Work with ARC and AE to document JAA based on demonstrated competencies.
Support Training	Time Frame	Procedure
<ul style="list-style-type: none"> Environmental Compliance for Conservation Assistance (EC Level I) (NRCS-NEDC-00190) 	Preferably prior to phase III training.	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Cultural Resources Training Series, Part 1 (NRCS-NEDC 000141) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Introduction to Water Quality (NEDC-NRCS-000033) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Introduction to Conservation Forestry Planning (NEDC-NRCS-000195) 	Preferably Prior to Phase III	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Economics of Conservation Planning (NEDC-NRCS-000017) 	NEDC Class room training required for NRCS Planners when offered. Recommended for non-NRCS Planners.	
<ul style="list-style-type: none"> Planning Tools: RUSLE2, CROPWARE, WEPS, WIN-PST, AWM, PGM Tools, or equivalent 	Prior to final certification.	Classroom, field, OJT. Planners are required to keep their own training completion documentation.

Sample Plan Requirements (Sample plan requirements are considered module 9 of the NRCS Conservation Planning Course)	Plan Criteria and Time Frame	Review Procedure
<ul style="list-style-type: none"> Conservation Plans (a minimum of one) that collectively cover the Cropland land use plus one additional CMU on either Pastureland, Hayland, Headquarters, or the Forestland land use. Wildlife considerations can be addressed on one of the land uses. 	<ul style="list-style-type: none"> Within 12 months of completing Phase III training. Cropland CMUs collectively need to meet a 100 ac minimum CMUs for Pasture, Hayland, Forestland, Wildlife considerations need to each meet a minimum of 15 acres each. <p>Note: Plan complexity requirements can be adjusted by the SRC based on typical operations in a given county.</p>	ARC/AB in field. May seek SRC staff assistance
Maintaining Field Level Planner Certification	Procedure	Review
Unless a waiver is obtained all Field Level Planners will be moving towards Whole Farm Planner Certification	Outlined in section A	ARC in field. May seek SRC staff assistance
Yearly Training requirements (10 hours per year per Whole Farm Planner Requirement)	National/State wide/Area wide Training	AE/AB/ARC/SRC/SCE staff
If interim status is renewed, A minimum of one plan review will be completed on a CMU covering a Cropland land use, plus one additional conservation plan on a CMU with a land use of Pasture or Forestry, (or wildlife aspects of these land uses) once every three years.	Plan reviews will be coordinated as part of the State QAR process.	ARC/AB. May seek SRC staff assistance

SECTION C. NRCS CERTIFIED NUTRIENT MANAGEMENT SPECIALIST		
<p>Available to public partner employees who need to develop and approve Nutrient Management Plans that are not associated with livestock and related manure nutrient sources. May be available to NRCS employees that have had the CNMP requirement part of Whole Farm Planner Certification waived. This criteria is essentially the same criteria that TSPs must meet to develop and approve Nutrient Management Plans in Tech Reg. It does not carry over to any other NRCS certification categories. This certification <u>does meet</u> NRCS Planner Certification status as defined for Option C of AEM Base funding for Districts by NYS DAM / NYS SWCC and allows for developing and approving AEM Tier 3A nutrient management plans not associated with livestock farms and related manure nutrient sources.</p>		
Core Training	Time Frame	Procedure
Completion of Part A Skills Assessment by planner	Step 1	Planner should request Part A from NRCS SRC staff and complete.
Complete Conservation Planning modules 1-5 on-line in AgLearn.	Step 2	Available in through Aglearn. Must receive an 80% score on exam for course completion.
Introduction to Water Quality (NEDC-NRCS-000033)	Step 3	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
Complete The Nutrient Management Track of the “NRCS “Nutrient Management and Pest Management Considerations in Conservation Planning” Course.	Step 4	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
Completion of the Northeast Certified Crop Advisor Basic Training Course	Step 5	Classroom training held each December as part of Annual CCA Training Conference.
<ul style="list-style-type: none"> • Introduction to Water Quality (NEDC-NRCS-000033) 	Prior to final certification.	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> • Planning Tools: RUSLE2, CROPWARE, or equivalent 	Prior to final certification.	Classroom, field, OJT. Planners are required to keep their own training completion documentation.
Sample Plan Requirement		Review and Approval
2 NMPs covering all cropland land units for a given operation.	Within one year after completion of Northeast CCA Training.	SRC Staff Agronomist review and approval. Must meet applicable criteria under NY NRCS 590
Completion Part B Planner certification form and Part C JAA for Nutrient Management and any support practices.	ASAP after completion of all requirements.	SRC Staff Agronomist review with final SRC and STC approval
Maintaining Certification for Certified Nutrient Management Specialist	Procedure	Review
Review a minimum of one NMP every three years	Coordinate review as part of the State QAR process.	ARC/SRC Staff Agronomist, CCE Extension Specialist, NYS DAM / NYS SWCC Nutrient Management Specialist.
Attending a total of 8 hours of specialized Nutrient Management training over three year plan review cycle or by maintaining NE CCA certification.	For Non-CCA approved training, SRC staff approval of training is required.	Planners are required to keep their own training completion documentation.

SECTION D. NRCS CERTIFIED PEST MANAGEMENT SPECIALIST		
<p>Available to public partner employees who need to develop and approve IPM Plans. May be available to NRCS employees that are Certified Planners and need to provide specialized IPM assistance. This criteria is essentially the same criteria that TSPs must meet to develop and approve IPM Plans in Tech Reg. Does not carry over to any other NRCS certification categories. Does meet NRCS Planner Certification status as defined for Option C of AEM Base funding for Districts by NYS DAM / NYS SWCC.</p>		
Core Training	Time Frame	Procedure
Completion of Part A Skills Assessment by planner	Step 1	Planner should request Part A from NRCS SRC staff and complete.
Complete Conservation Planning modules 1-5 on-line in AgLearn.	Step 2	Available in through AgLearn. Must receive an 80% score on exam for course completion.
Introduction to Water Quality (NEDC-NRCS-000033)	Step 3	Available on-line through AgLearn. Planners are required to keep their own training completion documentation.
Complete The Pest Management Track of the “NRCS “Nutrient Management and Pest Management Considerations in Conservation Planning” Course.	Step 4	Available on-line through AgLearn. Planners are required to keep their own training completion documentation.
Completion of the Northeast Certified Crop Advisor Basic Training Course	Step 5	Classroom training held each December as part of Annual CCA Training Conference.
<ul style="list-style-type: none"> • Introduction to Water Quality (NEDC-NRCS-000033) 	Prior to final certification.	Available on-line through Aglearn. Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> • Planning Tools: RUSLE2, WEPS, WIN-PST, or equivalent 	Prior to final certification.	Classroom, field, OJT. Planners are required to keep their own training completion documentation.
Sample Plan Requirement		Review and Approval
Complete a conservation plan using NRCS Tech Note 5: Pest Management and the Conservation Planning Process, and the NRCS IPM Planning and IR Worksheet (FOTG) on all cropland land units for a given operation.	Within one year after completion of Northeast CCA Training.	SRC Staff Agronomist review and approval.
Completion Part B Planner certification form and Part C JAA for IPM and any related support practices	ASAP after completion of all requirements.	SRC Staff Agronomist review with final SRC and STC approval
Maintaining Certification for Certified Pest Management Specialist	Procedure	Review
Review a minimum of one Conservation Plan developed using Tech Note 5 and the IPM Planning and IR Worksheet every three years.	Coordinate review as part of the State QAR process.	SRC Staff Agronomist.
Attend a total of 8 hours of specialized IPM related training over three year plan review cycle or by maintaining NE CCA certification.	For Non-CCA approved training, SRC staff approval of training is required.	Planners are required to keep their own training completion documentation.

SECTION E. NEW YORK STATE AEM CERTIFIED PLANNER		
<p>Available to public and private sector employees who need to develop and approve CNMPs under AEM. This includes the authority to sign DEC CAFO permits as the planner of record. This level is required for TSPs to be certified in Tech Reg for all CNMP Plan Approval including Non-CAFOs. Allows for the highest rate (Option B) of AEM Base funding for Districts from NYS DAM / NYS SWCC.</p>		
Core Training	Time Frame	Procedure
<ul style="list-style-type: none"> Complete Conservation Planning modules 1-5 on-line in Ag Learn. 	Step 1	Available through Ag Learn. Must receive an 80% score on exam for course completion. Hard copy available if there is no access to Ag Learn
<ul style="list-style-type: none"> Complete NE Certified Crop Advisor Training. Must take and pass the Regional and International CCA tests and become a CCA. 	Step 2/3	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Complete 4 day CNMP Training. Training is available every other year at Water Quality Symposium. 	Step 2/3	Planners are required to keep their own training completion documentation.
Sample Plan Requirement		Procedure
<ul style="list-style-type: none"> Complete the 3-CNMP Review Process under the direction and guidance of NYS DAM / NYS SWCC CNMP Specialists 	Within two years after completion of CNMP Training. Wait for first CNMP review results and CNMP acceptance before proceeding to submit the next plan in the review process. The third CNMP also involves an on-farm review.	2 copies of the plan submitted to SWCC, c/o CNMP Review, NYS Dept. of Agriculture and Markets, 10B Airline Drive, Albany, NY 12235. CNMP Specialist will review. One on site field review is required.
Maintaining Certification for AEM Certified Planner	Time Frame	Procedure
<ul style="list-style-type: none"> Maintain CCA Status 	Meet yearly CCA continuing education and ethics requirements.	Planners are required to keep their own training completion documentation.
<ul style="list-style-type: none"> Review a minimum of one CNMP every three years 		Review by NYS DAM / NYS SWCC CNMP Specialists.