Farm Products Dealer Application Supplement
(Process Memo to describe how business is conducted with New York Producers)

Applicant Name (print): _____________________________________________

Please check (v) the appropriate boxes for questions 1 and 2 and for question 3, describe in detail how business is conducted with New York producers from the initial contact, terms of sale, the type of documentation provided to the producer and to when final payment is made (please print, type or attach sheet and provide additional sheet(s) if necessary):

1. Type of Operation (see cover letter for definitions):
   □ Commission Merchant; □ Dealer; □ Net-Return Dealer; □ Broker; □ Processor; □ Feed Mill

2. Payment Terms:
   □ Written agreement/contract is used with NY producers. Copy is enclosed with my application.
   □ Payment is within 30 days from sale and delivery. No written agreement/contract is used.
   □ Other: ____________________________________________________

3. Describe how business is conducted with New York producers:

Authorized Person (print): ___________________________ Title: ___________________________

Signature: ______________________________________ Date: ___________________________

If you need assistance or have any questions regarding this application supplement, please contact William Shattuck at 518-485-7306 Fax 518-457-2716 or email William.Shattuck@agriculture.ny.gov.