

**REQUEST FOR APPLICATIONS
RFA 0181 - SOURCE WATER PROTECTION PROGRAM**

COMPLETENESS CHECKLIST AND FUNDING DETERMINATION

Applicant Name:
Project Name:
Proposal Number:

Proposal will be eligible for funding if all the criteria below are met. Any application that does not meet any one of these criteria will be rejected.

Application submitted by a Soil and Water Conservation District or group of Districts

1. APPLICATION COMPONENTS:

- Application form (all questions answered or marked with N/A)
 - Application form indicates that participating landowners own the property to by encumbered by the conservation easement
- SW 1
 - All participants have completed AEM Tier 2 or higher
- SW 2
- SW 3
- SW 4
- SW 5
- SWCD Resolution
- Potential Conflict of Interest Form
- Letters of Commitment from the Employer(s) of all Key Personnel
- Letters of Commitment of all participating landowners indicating amount of commitment and source (Cash or In Kind), a commitment of match for contingency funds, and landowner name printed and signed
- Easement Stewardship Fee documentation and copy of the adopted Easement Stewardship Policy
- Completed Conservation Easement Cost Calculator for each landowner
- 8 ½ x 11 Watershed Map(s) including: watershed boundary, location of impacted waterbody, location of farm(s), names of townships within watershed boundary
- For each landowner - 8 ½ x 11 map that shows the proposed project area and includes: aerial image, parcel boundary, water resource to be protected, outline of conservation easement area, outline of buffer area, outline of farm area (if applicable)
- If implementing a Riparian Forest Buffer, Cultural Resources (SHPO) map that shows the location of the proposed project
- If a designated public drinking water source, Source Water Assessment Protection map or similar map with project location
- If a waterbody has an active TMDL/ 303(d) listing, the most recent 303(D)/TMDL report for the impacted waterbody.

2. Project has clearly demonstrated a connection to a designated drinking water source. (Check one)

- Project is located directly adjacent to a designated drinking water source; OR
- Project is located directly adjacent to a tributary draining to a designated drinking water source; OR
- Project is located directly adjacent to a wetland area that drains to a designated drinking water source; OR
- Project is located directly adjacent to or encompasses a groundwater recharge area; OR
- Project is located directly adjacent to or encompasses an area that drains directly to a designated source aquifer

3. Easement Area size. (Check one)

- Surface water systems – width of the easement area does not exceed 1000 ft.
- Groundwater wellheads and Aquifer Sinkholes – easement area entirely within 1000 ft radius and does not exceed 1000 ft.

4. Farm Area (If applicable)

- Size of Farm Area is 90% or less of easement area.
- Farm Area does not exceed more than 50% of the total operating acreage

5. Project will provide source water protection through:

- Pre-established riparian buffer/buffer area; OR
- Project proposes to implement a riparian buffer/buffer area

6. Adequate Scope of Work and Time Frame

- Proposed Project timeline does not exceed the standard contract term of 5 years
- Applicant clearly has identified project contributors and personnel roles

7. Project is Cost Effective

- State funds requested are less than or equal to 75% of the total project cost
- Sponsor and/or Landowner contributions are 25% or greater of the total project cost
- Easement Stewardship Fee does not exceed 50% of the total project cost

8. Funding Consideration

- Project is eligible to be funded through the Source Water Protection Program
- Project does not meet all eligibility requirements and will be rejected
- Clarification Requested

Reviewer:

Reviewer Comments: