



RFP#0190 - REQUEST FOR PROPOSALS

for the

**2018-2019 NEW YORK STATE
COMPANION ANIMAL CAPITAL FUND**

Competitive Grants

Addendum 2: Eligible Expenses

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Per the RFP, only capital projects necessary for the secure containment, health, and adequate care of sheltered dogs and cats are eligible for funding. Eligible expenses include direct costs related to the construction, renovation, rehabilitation, installation, acquisition, or expansion of buildings, equipment, or facilities.

If an expense is ineligible, it may not be included in your Grants Gateway budget as grant funding **nor** match funding. **If you are unsure of whether an expense is eligible, please email a detailed request for information to: Alexandra.Chiusano@agriculture.ny.gov.**

Examples of ineligible expenses:

- Medical equipment or facilities used for community or outpatient services
- Labor performed by shelter employees, volunteers, or management – unless performed by municipal employees
- The purchase of land
- Architect and/or design fees
- Archeological study on land to be used for a facility
- Blacktopping a driveway
- Vehicles

Examples of eligible expenses:

- Labor performed by outside employees (contractors, etc.)
- Labor performed by municipal employees
- Project oversight by shelter management
- HVAC (heating, ventilation, and air conditioning) system
- Medical equipment or facilities used exclusively for sheltered dogs and cats
- Any project that relates directly to the secure containment, health, and adequate care of sheltered dogs and cats.

You must be able to clearly, with great detail, show how your project would affect the health and well-being of animals in your shelter throughout your grant application.