

NEW YORK STATE
DEPARTMENT OF AGRICULTURE AND MARKETS

Ecosystem Based Management
Erosion and Sediment Control Implementation Grants for
the Genesee River and Finger Lakes Watershed

REQUEST FOR PROPOSALS (RFP)
(RFP0203)

Funds to improve the water quality of Lake Ontario at the Rochester Embayment and Reduce Harmful Algal Blooms in the Finger Lakes

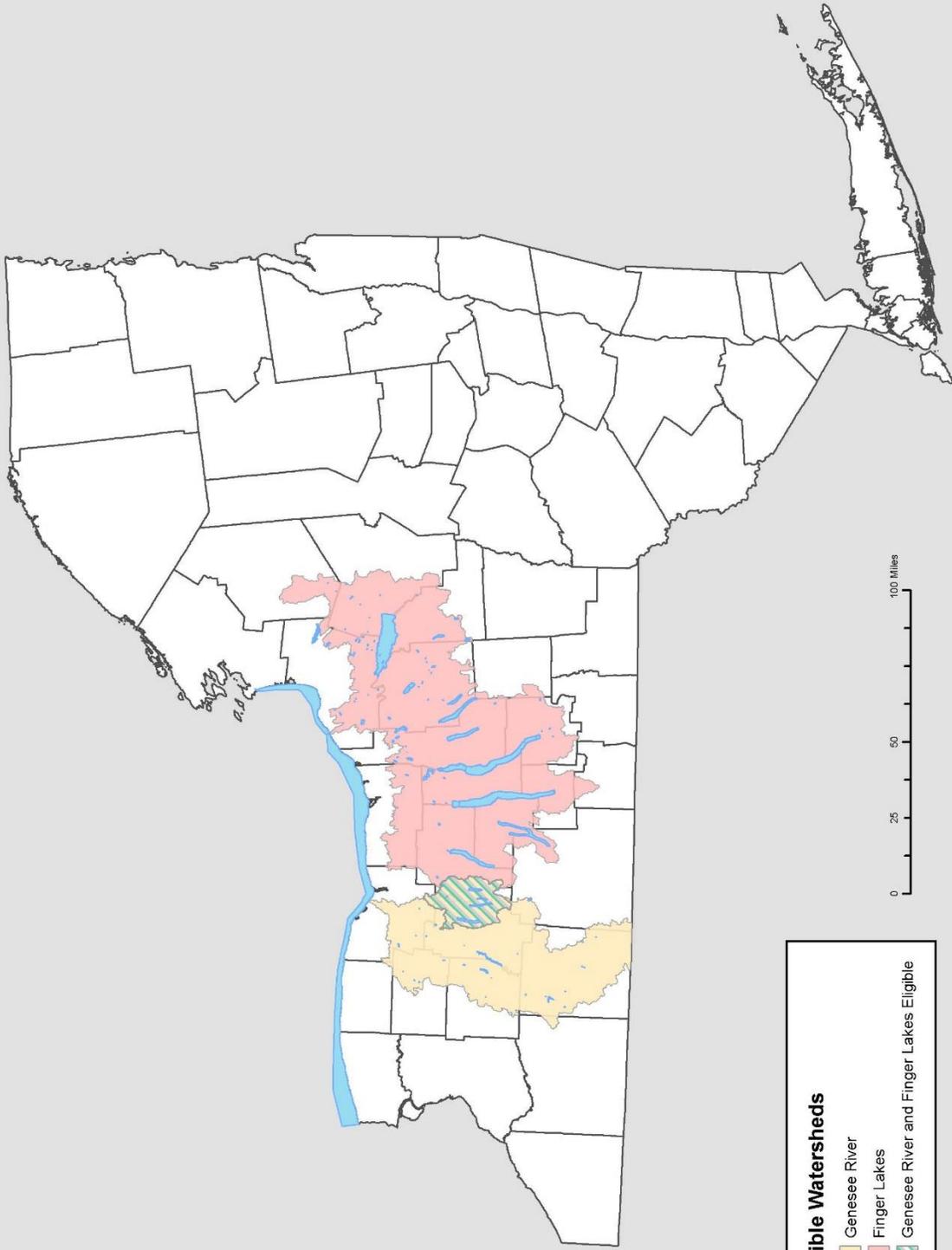
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TIMELINE

Release RFP	February 12, 2019
Deadline for Questions	March 25, 2019
Final Questions and Answers Posted	April 1, 2019
Deadline for Proposals	April 8, 2019
Announce and Award Grants	May 2019

Focus Areas for Erosion and Sediment Control Implementation Grants



Eligible Watersheds

- Genesee River
- Finger Lakes
- Genesee River and Finger Lakes Eligible

PROPOSAL SUBMISSION REQUIREMENTS

Proposals for funding under the Ecosystem Based Management Erosion and Sediment Control Implementation Grants must conform to the format provided through the Grants Gateway (AGM01-ESCI-2019). **PROPOSALS MUST BE SUBMITTED online through the Grants Gateway by 4:30 p.m. local time on April 8, 2019** to be considered for funding. Applicants, and not computers or servers, are responsible for the timely submission of proposals. *Proposals received after the scheduled date and time will not be accepted.* Faxed, mailed or e-mailed proposals will not be accepted.

QUESTIONS AND ANSWERS

Prospective applicants with questions concerning this RFP should present those questions to:

Lauren Prezorski
New York State Soil & Water Conservation Committee
10B Airline Drive
Albany, NY 12235
P: (518) 485-1470 Email: Lauren.prezorski@agriculture.ny.gov

All questions must be submitted in writing to Ms. Prezorski by March 25, 2019. Applicants should note that all clarifications are to be resolved prior to the submission of a proposal. A list of questions about the RFP, answers to those questions as well as any addenda to the RFP, will be added to the Frequently Asked Questions Document posted in the “Funding Opportunities” section of the Department’s website, <http://www.agriculture.ny.gov/RFPS.html>, along with the electronic version of this RFP. Questions and responses will be posted on the website starting no later than February 28, 2019 through April 1, 2019. If you are unable to access the website, please contact Ms. Prezorski to arrange for alternate delivery. All questions and answers shall be incorporated into the RFP as a formal addendum.

1. GENERAL PROGRAM INFORMATION

1.1 Introduction

This Request for Proposals (RFP) applies to proposals submitted for funding consideration from the Environmental Protection Fund (EPF) Ocean and Great Lakes Initiative (Ecosystem Based Management).

The New York State Department of Agriculture and Markets (Department) and the New York State Soil and Water Conservation Committee (State Committee) invites Soil and Water Conservation Districts to submit proposals for funding under the Ecosystem Based Management (EBM) Program. Funds are available for erosion and sediment control practices that result in the reduction of nutrients within the Genesee River Watershed and the watersheds of the eleven New York Finger Lakes.

1.2 Information for Applicants

The New York State Department of Agriculture and Markets and the New York State Soil and Water Conservation Committee are pleased to announce the availability of funds to support water quality improvement in the Genesee River and Finger Lakes watersheds. This funding comes from the Environmental Protection Fund (EPF), as part of the Ocean and Great Lakes Program (Ecosystem Based Management). Reducing the pollutant load within these targeted watersheds will reduce pollutant loading in the Genesee River and near shore waters of Lake Ontario. It will also help reduce Harmful Algal Blooms in the Finger Lakes.

1.3 Available grant funding and match requirements

A total of \$450,000 is available for the Implementation of Erosion and Sediment Control Practices within the target areas identified on Page 3. Each target area has a separate funding allocation: \$100,000 to support efforts in the Genesee River Watershed and \$350,000 to support projects in the Finger Lakes Watershed. The maximum award level is \$10,000 per project.

Matching funds are not required but are strongly recommended. Projects demonstrating higher levels of match will receive higher scores. Portions of a project funded from other State sources will not be considered match. Eligible forms of match include other grants from non-state funding sources, SWCD personnel salaries devoted to the project, if not funded with other State grant sources, overhead expenses, consultant services, supplies, materials, landowner/operator time and labor, equipment use, etc. The cash value of services must be reasonable, and is subject to adjustment by the Department. The State funded portion of the project cannot be increased as a result of budget changes or variations.

Letters of commitment from all landowners/operators and employers of all partners and entities providing monetary or technical assistance as part of an application must be submitted. These letters should be uploaded as a single PDF document in the Grants Gateway.

2. ELIGIBILITY

2.1 Applicant eligibility

Eligible applicants are County Soil and Water Conservation Districts within the eligible geographic boundaries identified on page 3 in this RFP. Counties are not limited to the number of applications that may be submitted, however, only one application per farm will be considered.

2.2 Project Location

Eligible projects must be located within the geographic boundaries of the Genesee River Watershed or the geographic boundaries of the Finger Lakes Watershed as identified on page 3 of this RFP. If the projects fall in the overlapping area of the two watersheds, applicants have the option to select which watershed for which they would like the project considered.

2.3 Project Eligibility

Proposed projects must meet the following project eligibility criteria in order to be fully evaluated and scored:

- All projects must address erosion and sediment control on agricultural lands.
- Must be for the implementation of conservation practices that meet appropriate NRCS Standards.
- Implementation of cultural practices will only be eligible if part of an erosion control system that dovetails with a structural practice.
- Be based on sound agricultural practices and follow the AEM planning process.
- All projects must have defined measurable outcomes and deliverables. Measurable sediment and nutrient reduction must be estimated at time of application and reported in the final report using the Revised Universal Soil Loss Equation (RUSLE) and /or NY Phosphorus Index (NY P- Index).
- Must have the capability of being completed and invoiced within two years of signing a Letter of Agreement with the Department of Agriculture and Markets.

2.4 Project Completion Terms

It is anticipated that the Department will announce grant awards in May 2019. A proposed project must be capable of being completed and fully reimbursed no later than two years after signing a Letter of Agreement with the Department. If you receive a grant award, the Department will monitor the progress of the proposed work and will recapture awarded project funding if significant progress is not made by the grantee.

2.5 BMP Operation and Maintenance Guidelines

A BMP that is funded by this Erosion and Sediment Control Implementation Grants for the Genesee River and Finger Lakes Watershed opportunity must be maintained and properly operated for the conservation purposes for which the practice was approved. The project sponsor must ensure that active BMPs, at a minimum, be operated and maintained by the Landowner and/or Operator for the lifespan period. For information on BMPs including life spans please refer to the NYS Agricultural Best Management Practice Systems Catalog.

3. PROJECT COSTS

3.1 Eligible expenses include:

- Architectural and/or engineering services;
- Personal services to implement individual farm level erosion and sediment control practices;
- Consultant and legal services; and
- Other direct expenses related to implementation (e.g. funding for cultural resource impact determinations for ground disturbing BMPs).

State assistance payments may not be used to cover the lease or purchase of equipment unless the equipment is part of the funded BMP. It is advisable for applicants to request clarification on the eligibility of specific equipment during the open questions and answers period and all determinations will be added to a Frequently Asked Questions Document.

All costs associated with the operation and maintenance of BMPs and equipment will be the sole responsibility of the landowner and/or operator and cannot be used as a match to State Funding.

3.2 Ineligible Expenses

Ineligible expenses include costs paid from other State resources and costs incurred prior to contract approval from the Department. These expenses will not be reimbursed by the State.

4. PROPOSAL FORMAT

4.1 Application Form Instructions

Proposals must be submitted through the Grants Gateway, which follows the questions on pages 11 – 13 of this RFP. Applicants must attach a map showing distance of project to the target waterbody and, if applicable, the nearest named tributary. Other attachments include: a District Board Resolution authorizing submittal of the proposal; letters of commitment from all landowners/operators and employers of all partners and entities providing monetary or technical assistance; and photographs documenting project need (optional, but encouraged). It is the responsibility of the applicant to describe current conditions, project need and environmental benefits to be achieved. Lack of information provided may result in lower scores by reviewers.

5. PROJECT EVALUATION AND SCORING

All eligible applications will be evaluated and scored by three (3) evaluators. Evaluators will record proposal scores based on the criteria in section 5.1 of this RFP. The scores of the evaluators will be aggregated and preference points (up to 5 points) based on the level of matching funds will be added to the aggregate score to make up the proposal's grand total score. Proposals will then be ranked by their grand total score from highest to lowest to make up the final ranked lists for awards in each of the targeted watershed areas. The maximum available aggregated score is 150 points based on three evaluators awarding a maximum score of 50 points each. Proposals that receive a score of less than 75 or 50% of the maximum available aggregated score, before preference points are assigned, will not be considered for funding. With all preference points earned the maximum grand total score is 155. Proposals will be funded in the order of rank until available funding for each watershed area is exhausted or no eligible applications remain.

5.1 Consideration will be given to the following factors in rating proposals:

1. Project reduces sediments and/or associated nutrients from entering the target waterbody (Maximum score 30 points);
2. Scope of Work and Time Frame (Maximum score of 10 points); and
3. Cost Effectiveness (Maximum score of 10 points).

Applications that demonstrate the following will receive higher scores:

- a significant reduction in sediment/phosphorus transport;
- close proximity to one of the target waterbodies;
- leverage federal or local resources;
- alignment with Ecosystem Based Management Principles (see Appendix 2 for list of EBM Principles) and the goals of the appropriate watershed management plan or HAB Action Plan.

Projects that include matching funds will be awarded up to 5 preference points based on the demonstrated level of match provided. Points for matching funds will be awarded as follows:

- Greater than 50% of the total project cost = 5 points
- Between 35% - 49% of the total project cost = 4 points
- Between 25% - 34% of the total project cost = 3 points
- Between 10% - 24% of the total project cost = 2 points
- Between 1% - 9% of the total project cost = 1 point

5.2 Tie Breaker

If there is a numerical tie after the applications have been scored, the application with the greatest percentage of leveraged overall grant funds will determine placement on the ranking list. For example, if two applications score 75 points, and one leverages 15%, the other 10%, the one with greater (15%) match contribution will be funded first. If both applications leverage an identical match, then the project that is closest to its target waterbody will be funded first. If two projects are still equal, the final determination will be made by a coin toss.

6. AWARDS

Sponsors whose proposals are selected for funding will be notified as soon as possible. Selected proposals must comply with all applicable federal, State and local laws and rules and regulations for funding to be awarded. Evidence of such compliance may be required.

Proposals selected for funding may be subject to further review by the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) prior to issuing a Letter of Agreement as described in section 13 of this RFP.

7. AGREEMENTS

Once an application has been selected for funding, the Department will notify the sponsor of the need to provide information necessary to initiate a “Letter of Agreement” with the Department. Work may begin once the signed Letter of Agreement is received. Funded projects may receive an advance payment of 50% of the project cost. The remaining project costs will only be made once the project is completed and documentation is submitted.

If the Department is unsuccessful in negotiating an agreement which will achieve the deliverables in a manner consistent with the proposal as approved and any applicable laws or regulations, the Department reserves the right to rescind its approval of the proposal for funding and instead award the funding to other eligible unfunded project proposals.

The standard term for all projects will be two years plus three months for project administration and completion of the final report. The project start date will be the date of issue on the Letter of Agreement. Funding of proposals that extend over more than one State fiscal year will be subject to the reappropriation of funds.

Amendments to project scope or location will not be considered. If an awardee is unable to complete the approved project as described in the approved location, termination of the Agreement will result.

8. PAYMENT

Payment for invoices submitted by the Contractor shall only be rendered electronically unless payment by paper check is expressly authorized by the Commissioner, in the Commissioner’s sole discretion, due to extenuating circumstances. Such electronic payment shall be made in accordance with ordinary State procedures and practices. The Contractor shall comply with the Comptroller of the State of New York’s procedures to authorize electronic payments. Contractor acknowledges that it will not receive payment on any invoices submitted under this Agreement if it does not comply with the Comptroller of the State of New York’s electronic payment procedures, except where the Commissioner has expressly authorized payment by paper check as set forth above.

9. REPORTING REQUIREMENTS

Department staff will monitor the progress of each funded project.

The Department reserves the right to modify the reporting requirements during the course of the project. An original and one copy of a comprehensive final report will be required within sixty (60) days following completion of the project. For all projects, the final report shall include a final budget report detailing expenditures; a detailed description of the work completed, including quantifiable pollutant reductions, problems encountered, if any, and lessons learned, as well as, such other information as the Department may deem necessary. In addition, the Department reserves the right to visit any or all of the projects during or after project completion.

- Final reports for projects shall also include photographs of the work site before and after practice implementation, BMP Procurement Records, and Consultant Engineer's Certification of BMPs (if needed).
- The Department reserves the right to make all final reports available to the NYS Ocean and Great Lakes Ecosystem Conservation Council and the general public.
- The Department reserves the right to conduct a follow-up evaluation of funded projects in order to determine long-term impacts.
- The Department and Comptroller's Office reserves the right to audit the Project Sponsor's books and records relating to the performance of the project during and up to six (6) years after the completion of the project.

Progress reports shall provide a detailed narrative description of the work that has been completed under this Agreement and shall include an identification of specific objectives that have been accomplished to date. Progress reports will be required when requesting any form of Amendment to this Agreement. The Department reserves the right to request additional progress reports as deemed necessary throughout the Agreement period.

10. LIABILITY

The State will not be held liable for any costs incurred by any District for work performed in the preparation of and production of a proposal, or for any work performed prior to the formal execution of an agreement.

11. FREEDOM OF INFORMATION

All proposals submitted and all related contracts and reports may be subject to disclosure under the Freedom of Information Law.

12. OTHER CONSIDERATIONS

The Department reserves the right to:

- reject any or all proposals received with respect to this RFP;
- waive or modify minor irregularities in proposals received after prior notification and concurrence of the applicant;
- request from an applicant additional information as deemed necessary to more fully evaluate its proposal;
- amend the program's specifications after their release, with appropriate written notice to all potential applicants;
- select only certain portions of proposals for State funding;
- negotiate the terms of any agreement proposed by the applicant; and
- make all final decisions with respect to the amount of State funding and the timing of payments to be provided to an applicant.

All eligible proposals submitted in response to this RFP will become the property of the New York State Department of Agriculture and Markets.

13. NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION REQUIREMENTS

Projects which include ground disturbing activities, construction of new buildings, or modification of buildings over 50 years old will be subject to further review by the NYS Office of Parks, Recreation and Historic Preservation (OPRHP). The Department reserves the right to request such additional information as is necessary to allow OPRHP to make a determination regarding the potential impacts of the project on historical sites or artifacts and possible alternatives which avoid or mitigate adverse impacts.

14. NYS ENVIRONMENTAL QUALITY REVIEW ACT REQUIREMENTS

Some projects may be subject to review under the New York State Environmental Quality Review Act (SEQRA). The Department reserves the right to request additional information as needed to comply with SEQRA requirements.

15. DEBRIEFING

Following the announcement of the applicants awarded funding under this RFP, unsuccessful applicants may request a debriefing from the Department's Program Manager no later than fifteen (15) calendar days from the date of the non-award notification. This debriefing will be limited to a discussion of the failed aspects of the subject application. To request a review of an unsuccessful application, contact Ms. Judy Giovannetti, Division of Fiscal Management via e-mail at procurement.info@agriculture.ny.gov.

16. WORKERS' COMPENSATION AND DISABILITY INSURANCE REQUIREMENTS

New York State Workers' Compensation Law sections 57 and 220 require that the Department not enter into a contract unless proof of Workers' Compensation and Disability Insurance in a form satisfactory to the New York State Workers' Compensation Board has been secured.

Recipients of grants under this RFP will be required to produce proof of Workers' Compensation and Disability Insurance in a form satisfactory to the New York State Workers' Compensation Board prior to the execution of the contract.

Please refer to the Workers' Compensation and Disability Insurance Requirements posted on the Department's website, www.agriculture.ny.gov under the heading of this RFP or visit the New York State Workers' Compensation Board website, www.wcb.ny.gov for more information. You may contact the Board's Bureau of Compliance with any questions related to workers' compensation or disability insurance at (866) 298-7830.

17. GRANTS MANAGEMENT INFORMATION FOR APPLICANTS

As of December 4, 2018, the NYS Grants Reform website has been relaunched and rebranded as Grants Management. Grants Gateway can be accessed through the Grants Management website. All Grants Gateway registrations, Usernames and passwords will continue to work under the Grants Management website. To access applications, please go to <https://grantsmanagement.ny.gov/resources-grant-applicants>. If you have forgotten your Username or need assistance accessing applications, Grants Management provides training and assistance; including live help desk support. Information can be found at <https://grantsmanagement.ny.gov/contact-grants-management>.

**Grant Application Form
RFP0203
Erosion and Sediment Control in the Genesee River and Finger Lakes Watershed**

Please Answer ALL Questions

Part 1: Applicant Information

1. Applicant Soil and Water Conservation District (SWCD): Click here to enter text.
2. Contact Person: Click here to enter text.
3. Mailing Address: Click here to enter text.
4. Phone: Click here to enter text.
5. Email Contact: Click here to enter text.

Part 2: General Project Information:

1. Farm Name: Click here to enter text.
2. Project Location: Click or tap here to enter text.
3. Target Waterbody (please refer to the map on page 3): Choose an item.
4. Type of Farm Operation: Click here to enter text.
5. Number of animal units (if any): Click here to enter text.
6. Acres Owned: Click here to enter text.
7. Acres Operated: Click here to enter text.
8. Complete the table below:

Farm Name	BMP to be Implemented	NRCS Practice Code	Units

Part 3: Project Timing and Costs:

1. Proposed Start Date: Click here to enter a date.
2. Expected Completion Date: Click here to enter a date.
3. If you have applied/received any additional funding for the projects within this proposal, indicate the funding source and amount:
 Source(s): Click here to enter text.
 Amount(s): Click here to enter text.
4. Has this project (or any component) been funded in the past? If yes, please include in the project description. Yes No

Part 4: Project Narrative

1. Short Project Description (up to 250 characters): [Click here to enter text.](#)
2. Describe the project: what will be done, how it will be accomplished, the farm need, and how it links to a specific watershed plan and/or Harmful Algal Bloom Action Plan: [Click here to enter text.](#)
3. Described who will do the project, their affiliation, role and qualifications: [Click here to enter text.](#)
4. What is the projected reduction in sediment and/or phosphorus (e.g. tons/year and/or lbs./year):
[Click here to enter text.](#)

What method was used to determine this estimate: [Choose an item.](#)

5. Provide a timeline description for how the project will be completed in two years or less: [Click here to enter text.](#)

Part 5: Budget

1. Please provide a project budget and narrative using the following categories for both State requested funds and matching funds:

Budget Category	State Requested	Match	Total Cost	Narrative (State requested and match expenses; for match, include source)
Personal Services			0.00	
Supplies/ Materials			0.00	
Contractual Services			0.00	
Equipment			0.00	
BMP			0.00	
Other			0.00	
Administration			0.00	
Total	0.00	0.00	0.00	
Percentage	#DIV/0!	#DIV/0!	#DIV/0!	

Part 6: Additional Information

1. Has an AEM Tier 3 plan been developed for the farm? Yes No
2. Does this project address a concern identified in the plan? Yes No
3. If a CAFO farm is included in the application, are they compliant with appropriate CAFO General Permit requirements:
(CAFO = Concentrated Animal Feeding Operation)
 Yes No N/A *(If no, the farm is not eligible to participate in this program)*
4. If the proposed project is on rented land, is there a written lease agreement that extends the lifespan of the proposed practice(s)? Yes No
5. How far is the project from the target waterbody identified in question 3: [Click here to enter text.](#)
6. What is the 12-digit hydrologic unit code (HUC) #(s) of the watershed of the proposed project: [Click here to enter text.](#)

Part 7: SWCD Resolution and Attestation

Please attach a resolution or certify below that a resolution authoring the submission of this proposal was approved by the Board of Directors.

A resolution authorizing submission of the project proposal identified below was proposed and approved by the Board of Directors on [Click or tap to enter a date.](#) and is on record with the County Soil and Water Conservation District.

Project Proposal Name: [Click here to enter text.](#)

I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

(Title) _____ of (entity)

(date) _____ (signature)_____ (print name)

NOTE: If the project application may include participating landowner(s) that are either SWCD Board Members or Employees, please attach a copy of the official Board Meeting minutes that reflect the process for the selection of the farm(s), disclosure of interests, and necessary recusals from the authorizing resolution.

APPENDIX 1

Erosion and Sediment Control Implementation Grants for the Genesee River and Finger Lakes Watershed

Hourly Rate Recommendation

The following rates were acquired from SWCDs based on our inquiry as part of the 2017 annual reports submitted.

The hourly rates which can be used by SWCDs, in lieu of providing justification for calculating their actual salary, benefit and overhead, to calculate total personnel services costs are as follows:

	<u>Hourly Rate</u>	<u>Overhead</u>	<u>Total</u>
Managerial	\$ 56.00	\$ 5.00	\$ 61.00
Technical	\$ 35.00	\$ 5.00	\$ 40.00
Senior Tech	\$ 44.00	\$ 5.00	\$ 49.00
Secretarial	\$ 36.00	\$ 5.00	\$ 41.00

Districts may use their actual salary, benefit and overhead figures in lieu of the above set rates. In those cases, full documentation must be provided to obtain payment. In cases where interns, seasonal or part-time employees are used, actual hourly rates will have to be used and justified.

These rates, including overhead expenses, can also be used for local agency personnel (NRCS, CCE) as well as private sector consultants. These individuals will also have the option to use and fully justify their own actual rates. Overhead expenses cannot be used for actual rates.

APPENDIX 2

Ecosystem Based Management Principles

What is Ecosystem-based Management?

In the New York Ocean and Great Lakes Ecosystem Conservation Council's Report, "*Our Waters, Our Communities, Our Future*," ecosystem-based management (EBM) is defined as an innovative approach to management that is distinct from traditional models. EBM recognizes that humans are integral parts of any ecosystem and that ecosystems are vital in supporting human life. It emphasizes the need to establish strong partnerships to address complex and often contentious issues and requires the integration of ecological, social, economic, and institutional perspectives.

The principles that generally guide EBM are:

- EBM emphasizes the *protection* of ecosystem structure, functioning, and key processes based on science;
- EBM is *place-based* in focusing on a specific ecosystem and the range of activities affecting it;
- EBM explicitly accounts for the *interconnectedness within systems*, recognizing the importance of interactions among many target species or key services and other non-target species;
- EBM acknowledges the *interconnectedness among systems*, such as air, land and sea;
- EBM *integrates* ecological, social, economic, and institutional perspectives, recognizing their strong interdependencies and mutual influences;
- EBM emphasizes *collaborative governance processes*, working together with citizens, landowners, businesses, local governments, interested organizations, and others to face problems, identify opportunities, make feasible improvements, and find common solutions. The processes are often as unique as the situation, but the common theme is the active participation of partners.

New York Ocean and Great Lakes Ecosystem Conservation Council's Report, "[Our Waters, Our Communities, Our Future](#),".

APPENDIX 3

New York State Department of Agriculture and Markets

**2019 Ecosystem Based Management
Erosion and Sediment Control Implementation Grants
for the Genesee River and Finger Lakes Watershed**

PROPOSAL SCORE SHEET – Part 1

Instructions: Evaluate each component of the proposal, per criteria described in the left-hand column.
Provide comments at the bottom.

SCORING KEY

Total Points Available	Exceeds All or Most Requirements	Exceeds Some Requirements	Meets Requirements	Meets Some But Not All Requirements	Does Not Meet Most Requirements	Meets No Requirements
30	25-30	19-24	13-18	7-12	1-6	0
10	9-10	7-8	5-6	3-4	1-2	0

Review Criteria	Max Points	Score
<p><i>Project reduces sediment and/or nutrients from entering the target watershed or its tributaries. -- How well does the applicant address the following:</i></p> <ul style="list-style-type: none"> • The project addresses an identified need or opportunity to reduce sediment and nutrients from entering one of the target waterbodies identified in the RFP. • The proximity of the project to the target waterbody suggests a close relationship between the farm resource concern and the potential pollutant source to the waterbody. • Once implemented, the project will result in a significant reduction of sediment/nutrients entering the target waterbody. This was determined using a sound scientific approach. • The BMP selection is appropriate for the concern and is based on a recommendation from an AEM Tier 3 plan. • Sufficient information has been provided (narrative, map, photos) to clearly describe the pollution concern being addressed by the proposed project. • The project is consistent with Ecosystem Based Management Principles 	30	
<p><i>Adequate Scope of work and Time Frame -- How well does the applicant address the following:</i></p> <ul style="list-style-type: none"> • The proposal contains sufficient evidence that the project is feasible, agreeable to all landowners and operators involved, and can be completed within a two-year time frame. • There is demonstrated experience and ability of the sponsor and project staff to undertake the proposed activity. • Project deliverables are clearly defined and consistent with RFP objectives. Proposal clearly defines what is to be done, how it will be done, who will do it and when it will be done. • Practices to be installed are listed in State’s Agricultural Best Management Systems Practice Catalog 	10	

<p>Project is cost effective -- How well does the applicant address the following:</p> <ul style="list-style-type: none"> • BMP(s) to be implemented are cost effective relative to the ecosystem benefits. • Estimated time to complete and hourly rates being charged for technical/engineering services and administration are reasonable. (e.g. reflect average costs documented in the NRCS Field Office Technical Guide; administrative, technical, and engineering services reflect an appropriate percentage of the total project cost) 	10	
TOTAL Points	50	

Reviewer's Comments:

Name: _____

Signature: _____

Date: _____